



BANGLADESH INSTITUTE OF GOVERNANCE AND MANAGEMENT

(Affiliated to the University of Dhaka)

Memo No: BIGM/Comp./Hard. Purchase & Repair/05/06/23-601

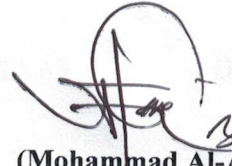
Date: 30/11/25

REQUEST FOR QUOTATION (RFQ)

Bangladesh Institute of Governance and Management (BIGM) is requesting the eligible tenderers to submit quotation along with the required documents for **Repair of 04 nos Projector & 02 Nos Screen Motor for IT Development & approved by BIGM Authority.**

1	Quotation invited by	Additional Director (Managerial Service) Bangladesh Institute of Governance and Management (BIGM)
2	Details of the goods to be procured	Repair of 04 nos Projector & 02 Nos Screen Motor for IT Development & approved by BIGM Authority
3	Required documents along with quotation	Valid Trade License, TIN certificate, VAT certificate, and Financial Bank Solvency Certificate
4	Place of Quotation Schedule Collection & submission	Engineer's Office Room, BIGM
5	Date and time of quotation Schedule Collection	2:00 pm & 07/12/2025
6	Last date of quotation submission date & time	3:00 pm & 07/12/2025
7	Date of quotation opening	07/12/2025 & 3:30 pm Room No. 202, Annex Building, BIGM

8. Detailed information can be obtained from the Engineering Section of the Bangladesh Institute of Governance and Management (BIGM).


(Mohammad Al-Amin)
Additional Director (Managerial Service)

Distribution:

1. Associate Director, BIGM
2. Deputy Director (Admin & Finance), BIGM
3. Engineer, BIGM
4. IT Officer, BIGM (with a request to publish in the BIGM website)
5. PS to the Director, BIGM (for kind information of the Director, BIGM)
6. Notice Board, BIGM
7. Office Copy.

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1. Executive Director, Bangladesh Computer Council, Agargaon, Dhaka-1207
2. Chief Engineer, LGED, Agargaon, Dhaka-1207.