



Bangladesh Institute of Governance and Management (BIGM)

Plot: E-33, Agargaon, Sher-e-Bangla Nagar, Dhaka
Phone No: 880-2-223374040-44 (Ext. 128)

Memo No- BIGM/Admin/Vehicle/12/08/22/04-217

Dated: 05-05-2025

“INVITATION FOR TENDER” (IFT No-05/2024-25)

Sealed Tenders are hereby invited from all eligible Suppliers/Tenders in accordance with PPR-2008 for the under mentioned work

1.	Agency	Bangladesh Institute of Governance and Management (BIGM)
2.	Procuring Entity Name	Additional Director (Managerial Service)
3.	Procuring Method	Open Tendering Method (OTM)
4.	Last Date & time for selling of Tender	19-05-2025 up to Office Working Day (Saturday - Wednesday)
5.	Last Date & time for submission of Tender	20-05-2025 & 1.00 pm
6.	Date & time for Opening of Tenders	20-05-2025 & 2.30 pm
7.	Selling, Receiving & opening Tender Document	Office of the Additional Director (Managerial Service), BIGM

8.	Eligibility of Tenderer	a) Reputed Suppliers/Tenders who have minimum 05 (Five) years of experience in Supplying Brand new 07 seat capacity Sports Utility Vehicle (SUV) for Package no. 01 & Supplying Brand new 12 seat capacity Microbus for Package no. 02
		b) Having experience for Supplying Brand new 01 (one) Seven (07) seat capacity new Sports Vehicle (SUV) at least 01 (one) successfully contract amounting Tk. 40.00 Lacs and Supplying Brand new 01 (one) Twelve (12) seat capacity Microbus Vehicle successfully under at least 01 (one) contract amounting Tk. 45.00 Lacs Respectively for Package 01 & 02.
		c) The minimum amount of Liquid assets or working capital or credit facilities of Package no. 01 shall be Tk. 49.00 Lacs & Package no. 02 shall be Tk. 56.00 Lacs, only supported by Bank certificate in the form of Form PG-3-8 respectively, should be counted 28 days before from the date of opening of tender Original Bank Certificate must be enclosed along with the Tender in the form of Form PG-3-8. Otherwise, the tender will be non-responsive.
		d) Up-to-date Valid Trade license, VAT and Income Tax certificate, original money receipt, Authorization certification should be enclosed along with the tender
		e) All other terms and conditions as per Tender document.

9.	Price of tender document (Tk.)	TK. 2000/- (Two Thousand) only
10.	Package No	Name of work
	01	Supplying of Brand New 01 (one) Sports Utility Vehicle (SUV) as per specification for BIGM, Dhaka.
	02	Supplying of 01 (One) Brand New 12 (Twelve) seat capacity Microbus as per specification for BIGM, Dhaka.
	30 days	BIGM, Agargaon
		TK. 1,24,000.00 (One Lacs Twenty-Four Thousand) only
	30 days	TK. 1,43,000.00 (One Lacs Forty-Three Thousand) only

11. Special Instruction:
i) This tender notice can be seen and down loaded from web sites of www.bigm.edu.bd
ii) The Procuring Entity reserves the right to accept or reject any or all the tenders received without assigning any reason whatsoever.

Additional Director (Managerial Service)
BIGM, Dhaka

(Mohammad M. Amin)
05/05/25